



UHMC Academic Senate Minutes
Wednesday, August 15, 2018
1-2:30 pm
KAA 105BCD

Members present: Anne Scharnhorst, Barbara L Ornellas, BK Griesemer, Buddhi Rai, Charlie Schlather, Christi Robell, Clifford Rutherford, Constance Williams, Daniel Kruse, Dean Louie, Debie Amby, Denise Cohen, Derek Snyder, Diane Meyer, Donna Harbin, Dorothy Tolliver, Elaine Yamashita, Elisabeth Dubuit, Emma White, Eric Engh, Feliciano Sales, Hsin-Yi Shih, Jeffrey Marzluft, Juli Patso, Julie Powers, Jung Park, Kahele Dukelow, Kaleikoa Kaeo, Kathleen Hagan, Kehau Newhouse, Kelly Watanabe, Kiope Raymond, Konstantina Rose, Kristine Korey-Smith, Laura Lees Nagle, Lauren Kodani, Lawrence Martinson, Liana Horovitz, Lorelle Peros, Lorinda Kottke, Mark Hoffman, Meagan Jones, Melissa Kirkendall, Michael Takemoto, Michelle Gould, Mike Ferguson, Misti Bell, Molli Fleming, Monika Jost, Nani Azman, Neil Stotts, Nick Okamoto, Papaikaniau Kaianui, Paul Thornton, Ron St. John, Rosie Vierra, Ryan Daniels, Samantha Bowe, Sandy Low, Selene Legare, Shane Payba, Stuart Zinner, Teri Evangelista, Theodore Chiasson, Thomas Hussey, Tim Marmack, Tom Blamey, Van Ho, Velma Panlasigui, and Whitney Hashimoto.

Meeting called to order at 13:05.

I. Introductions

A. Academic Senate Executive Committee members

- Senate Chair -- Nani Azman
- Allied Health -- Rosie Vierra, Vice Chair
- APT -- Barbara Ornellas, Secretary
- STEM -- Donna Harbin
- Humanities -- Ron St. John
- Non-teaching -- Stephanie Hedani
- Lau`ulu -- Ku`ulei Nakahashi
- Business/Hospitality -- Sandy Low
- English -- Neil Stotts
- Social Science -- Melissa Kirkendall
- CTE -- Cliff Rutherford

II. Reports

A. Policy & Procedures - Emma White

- More details will be announced at September meeting re: STEM policy

B. Curriculum - Lorelle Peros & Tim Marmack

- Will meet on Monday, 8/20/18 @ 1500
- Deadline 10/22/18 to submit curriculum effective a year from now
- Deadline 10/5/18 to submit Special topics for Spring 2019

C. Assessment - Eric Engh



- D. Elections - Juli Patao & Charlie Schlather
- E. Social - Whitney Hashimoto
 - Fall 2018 event is in the planning, possibly will be combined with campus Wellness Hui (more information to follow)
- F. Distance Education - Derek Snyder
 - Student readiness quiz
 - Resources available for distance learning studies (currently looking in to more resources)
 - Active search to find space for staff to use
 - Looking in to creating a production design team to assist Lauren Kodani
 - **Mahalo to deanna for past duties and services in this area
- G. Budget Committee - co-chairs, Kaleikoa Kaeo & Flora Mora
 - Nothing to report at this time

 - Committee will retain same meeting schedule as Spring 2018
 - **mahalo to Tim Botkin for former duties and services in this area
- H. Mediation Committee - no chair at this time
- I. Sustainability - Cliff Rutherford & Stuart Zinner
 - First meeting 8/22/18 1030 - 1200
 - Filmfestival - looking for input for next event to be held, more information later
 - S focus hallmarks/process in the works
- J. Lau`ulu - Ku`ulei Nakahashi
 - nothing to report at this time
 - Committee will meet monthly after AS
- K. UHPA - new director of the Board for Maui, Juli Patao
 - 9 mo faculty will receive their pay increase on 8/20 check
 - 11 mo faculty will received their pay increase on 8/3
 - 9/24/18 UHPA will sign up new members
 - UHPA members are entitled to \$20,000 life insurance - if needed, forms available with UHPA
- III. Old Business - none
- IV. New Business
 - A. Commencement Spring 2019 will be on the 5/9/2019 (last day of finals for Spring 2019).
 - Per Chancellor, graduate attendance hasn't dropped, complaints are coming from faculty not students
 - Faculty has been asked to come up with a counter plan for commencement
 - **Check number of students are affected by Thursday ceremony
 - Suggestion made to not offer a Thursday evening class in the Spring



- B. SkyBridge - “Going away”
- 80s technology being used, multiple people are needed to operate
 - Possible switch or addition of Zoom
 - a) Transition to desktop conferencing
 - Utilize Outreach Centers more for assistance (Zoom rooms at centers)
 - Request Distance committee to make available distance services available - Derek to work on this
 - Are there restrictions (copyrights) when using Zoom?
 - Commitment needed by Admin:
 - a) Proctored exams
 - b) Space
 - c) Resources
 - d) Training
 - e) Times and finances
- C. Future Academic Senate Meetings: Kaaike 105BCD 1330 - 1500
- Fall 2018: 9/14, 10/12, 11/9 & 12/7
 - Spring 2019: 1/11, 2/8, 3-8, 5/3 (if necessary for curriculum)
- V. Announcements:
- A. Transfer fair - 9/5/18, 1000 - 1330
- UHM; UHWO; UHH; UHMC BA programs
 - 1400 - Q&A with Outreach
- B. HR - All Lecturer, APT & Faculty applications now submitted electronically. No longer accepting hard copy application packets. If more information needed, contact Barbara in HR.



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Academic Senate
2018-19

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